



State of Alaska
Department of Labor & Workforce Development
Division of Business Partnerships
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## Denali Training Fund Program Quarterly Progress Report

Funds for this project are provided by the Denali Commission and the USDOL and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

|                       |                                          |
|-----------------------|------------------------------------------|
| Name of Organization: | Center for Employment Education / 10-204 |
| Name of Project:      | Professional Truck Driver Course         |
| Reporting Period:     | October 1 through December 31st          |
| Contact Name:         | Frederic T. Ready                        |
| Contact Number:       | 907-279-2407                             |

Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the agreement.

Signed by: Frederic T. Ready Dated January 19, 2010

The performance of this grant will be based upon the success achieved in relation to the goals established and approved by the Alaska Department of Labor, and will be reported in the Grantee's quarterly progress reports. Specific goals and objectives for this project are:

The Grantee will provide training for 18 young adults from rural Alaska for employment opportunities currently available for Construction Drivers - there will be (2) sessions of 9 participants each. The two week intensive Professional Truck Driver course is composed of instructional units that cover all the knowledge and skills required to operate a tractor-trailer safely and properly for entry-level drivers. Training is balanced between classroom, lab, driving on the range or street, and mechanical shop. Industry professionals will lecture on their specialized fields.

Upon successful graduation trainees will enter employment into pre-designated jobs. Projects in Nome, Fort Yukon, Tok, Chena Hot Springs, Point Hope, Savoonga, Grayling, Cordova, McGrath, Pilot Station, and Stevens Village will hire and pay wages to graduates.

|                           |                        |
|---------------------------|------------------------|
| <b>TARGET POPULATION:</b> | <b>18 participants</b> |
|---------------------------|------------------------|

Participants served to date: \_\_\_\_\_ 8 \_\_\_\_\_

|                                                                                                            |
|------------------------------------------------------------------------------------------------------------|
| <b>GOALS/OBJECTIVES ACCOMPLISHED TO DATE:</b><br>Please provide the number of participants served to date. |
|------------------------------------------------------------------------------------------------------------|

**Goal 1** To improve employability skills through hands-on training experiences to prepare rural young adults for successful transition to Alaska's workforce.

**Objective 1.1** By December 31, 2009 - contact 25 villages/ employers to negotiate agreements and acquire letters of employment or commitments for hire.

**Objective 1.2** By December 31, 2009 - contact 50 potential participants for training.

**Objective 1.3** By December 31, 2009 - select 18 participants for training.

**Objective 1.4** By December 31, 2009 - 18 participants complete training.

**Objective 1.5** By December 31, 2009 - 13 or more participants employed.

| Goals /Objectives |   |                                                                                                                                     | By<br>12/31/09 | Number to<br>Date | Documentation                                                                                                             |
|-------------------|---|-------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|---------------------------------------------------------------------------------------------------------------------------|
| 1                 | 1 | By December 31, 2009, contact villages/employers to negotiate agreements and acquire letters of employment or commitments for hire. | 25             | Pending           | Maintain contact information, results of contact, and letters of employment or commitment to hire on file for inspection. |
|                   | 2 | By December 31, 2009, contact potential participants for training.                                                                  | 50             | 47                | Maintain contact logs on file.                                                                                            |
|                   | 3 | By December 31, 2009, select participants for training.                                                                             | 18             | 9                 | Maintain participant attendance roster.                                                                                   |
|                   | 4 | By December 31, 2009, participants complete training.                                                                               | 18             | 5                 | Maintain copies of completion certificates on file.                                                                       |
|                   | 5 | By December 31, 2009, participants employed.                                                                                        | 13             | 0                 | Maintain letter of employment on file.                                                                                    |

**NARRATIVE OF SERVICES:**

Provide a brief narrative of services provided this quarter by applicable Goal/Objective as listed above.

The program provided training to eight young adults from rural Alaska in an intense two-week Professional Truck Drivers Course. This training combined classroom, lab, range and street driving. This program will provide employment opportunities to those who complete training as commercial drivers for construction projects in their local communities. Our students came from communities as far as Kotzebue, Sitka, and Tok.

**ACCOMPLISHMENTS: SUCCESS STORIES:**

Provide a narrative of participant successes resulting from participation in your program. Please include photos.

We have five successful commercial drivers to further their knowledge and skills into their local communities to gain employment as drivers. Four of the five graduates received and Class A CDL and one received a Class B CDL.

**PLANNED ACTIVITIES FOR NEXT REPORTING PERIOD:**

Describe the grant activities you expect to complete during the next quarter.

We will continue to contact employers in rural communities to hire our graduated students to work on local construction projects. We will continue to be in contact with local project managers around Alaska on pending projects. Next class is 4-18 January 2010 with 10 students to participate in the program.

**ON TIME AND ON BUDGET:**

Are the grant activities progressing as planned? Are you within your budget? If not, what is the cause? What is the solution? How can we help?

Expenses incurred within this period are below the awarded amount per Article 12 and 13.

**DEMOGRAPHIC DATA:**

List the number of trainees by their home community, the type of training, certification, training date, graduation date, and who will employ them upon completion of training this quarter.

| Number of Trainees | Home Community | Type of Training | Type of Certification | Training Dates       | Graduation Date | Commitment for employment after training |
|--------------------|----------------|------------------|-----------------------|----------------------|-----------------|------------------------------------------|
| 1                  | Ft Yukon       | CDL              | CLD A                 | 30 Nov – 13 Dec 2009 | 13 Dec 2009     | Pending at this time                     |
| 1                  | Sitka          | CDL              | N/A                   | 30 Nov – 13 Dec 2009 | 13 Dec 2009     |                                          |
| 1                  | Tok            | CDL              | CDL A                 | 30 Nov – 13 Dec 2009 | 13 Dec 2009     | Pending at this time                     |
| 1                  | Kotzebue       | CDL              | N/A                   | 30 Nov – 13 Dec 2009 | 13 Dec 2009     |                                          |
| 1                  | Circle         | CDL              | N/A                   | 30 Nov – 13 Dec 2009 | 13 Dec 2009     |                                          |
| 2                  | Wasilla        | CDL              | CDL A                 | 30 Nov – 13 Dec 2009 | 13 Dec 2009     | Pending at this time                     |
| 1                  | Ft Yukon       | CDL              | CDL B                 | 30 Nov – 13 Dec 2009 | 13 Dec 2009     | Pending at this time                     |
| 1                  | Ft Yukon       | CDL              | N/A                   | 30 Nov – 13 Dec 2009 | 13 Dec 2009     |                                          |
|                    |                |                  |                       |                      |                 |                                          |

**Please note:** The data collected in your Quarterly Progress Report provides vital information that can have a direct impact on future funding for our grant programs. Forwarding your success stories and photos as part of our requests is further evidence of how rural youth training is crucial to building a strong workforce for Alaska. Thank you in advance for your cooperation.